



**San Wui Commercial Society**  
**YMCA of Hong Kong Christian School**  
新會商會港青基信學校

Address: 5 Kwong Lee Road, Sham Shui Po, Kowloon  
Email: admission@cs.edu.hk  
Tel: 2361 3383 Fax: 2361 3962

San Wui Commercial Society YMCA of Hong Kong Christian School (SWYHKCS) is a private primary school established on the foundation of Christian beliefs and values. We offer a 6-year school-based curriculum, based on the strengths of the English National Curriculum and Hong Kong Chinese Language and Mathematics Curriculum.

The School uses English as the Medium of Instruction (EMI). Only Chinese-related subjects are taught in Chinese (Mandarin). Students are taught in an average class size of 25, but 28 maximum.

The School does not participate in the Government's Primary 1 Central Allocation nor the Secondary 1 Central Allocation. The School admits students directly. Our students will have priority for a place in our secondary school, YMCA of Hong Kong Christian College.

## 1. Admission Requirements

1.1 Students usually start Year 1 in SWYHKCS in the year they turn 6 or after they have completed K3.

Date of Birth	Age	Year Level
1 <sup>st</sup> Jan 2015 – 31 <sup>st</sup> Dec 2015	6	Year 1
1 <sup>st</sup> Jan 2014 – 31 <sup>st</sup> Dec 2014	7	Year 2
1 <sup>st</sup> Jan 2013 – 31 <sup>st</sup> Dec 2013	8	Year 3
1 <sup>st</sup> Jan 2012 – 31 <sup>st</sup> Dec 2012	9	Year 4
1 <sup>st</sup> Jan 2011 – 31 <sup>st</sup> Dec 2011	10	Year 5
1 <sup>st</sup> Jan 2010 – 31 <sup>st</sup> Dec 2010	11	Year 6

1.2 All students must have approval from the Hong Kong Immigration Department to enter, remain and study in Hong Kong.

## 2. Immediate Student Places

2.1 From time to time immediate or expected student places may become available in various year groups. Parents can submit the applications anytime throughout the year if they are interested in joining SWYHKCS.

## 3. Admission Criteria and Priority

3.1 All applicants are expected to attend the admission interview. The purpose of the admission interview is for students to demonstrate sufficient English language skills so that they can benefit from our English-medium learning environment. Criteria for admission is as follows:

- Personal, Social and Emotional Skills
- Learning Attitude
- Communication Skills

3.2 Applicants whose choice of language is “Native Chinese” or “Near Native Chinese” are required to take the Chinese Language Competency Assessment at the admission interview. However, the Competency Assessment will not form part of the admission criteria but provide information if the applicants are suitable to take the language course.

3.3 Priority for admission will be based on the following criteria:

1. The children of full-time staff at SWYHKCS, YHKCC and CIKG;
2. The siblings of students already attending SWYHKCS, YHKCC and CIKG;
3. Children attending YMCA of Hong Kong Christian International Kindergartens;
4. Other applicants who can benefit from our unique English-medium learning environment combining the Hong Kong local and British curricula.

#### 4. School Fees

4.1 The annual school fee for the school year 2021 – 2022 is shown in the table below. Please note that it is subject to approval by the SMC and the Education Bureau.

Year	School Fee 2021 – 2022
1	HK\$112,000
2	HK\$105,000
3	HK\$97,350
4	HK\$90,200
5	HK\$91,080
6	HK\$82,500

4.2 Please note that the school fee is to be paid by 10 instalments (From September to June).

4.3 The school fee for Year 1 students will remain unchanged for 2 years (i.e. Year 1 and Year 2). The school fee will be increased approximately 6% to 9% in Year 3 and then again in Year 5.

4.4 The school fees will be collected via Direct Debit from the family’s designated local bank account between the first and the fifth day of each calendar month. Please note that the school will charge a 3% administrative fee for each late school fee transaction or each school fee transaction that is not completed through auto pay.

#### 5. Admission Process

5.1 Upon receipt of the completed application package, an acknowledgement e-mail will be sent to the parents of the applicant.

5.2 Year 1 to Year 6 Admission Interview

Interviews will be held throughout the year when places become available.

5.3 Following a successful admission interview, a place will be offered subject to availability.

5.4 Parents of applicants will be notified of their admission status in writing by postal mail, usually within 2 months from the interview date.

5.5 To accept the offer, a non-refundable and non-transferable Registration Fee (1 month's school fee) is required to confirm the acceptance within two weeks of receipt of the acceptance letter. The amount of registration fee will be credited to the last instalment of school fee.

5.6 If a student meets the requirements for the school and there are no places available, the student will remain on waiting list. Parents of applicants will be notified if a place becomes available.

### 6. Making an Application

6.1 To apply for a place, please complete the Application Form which can be downloaded from the school website ([www.cs.edu.hk](http://www.cs.edu.hk)) or obtained from the school office.

6.2 Please enclose the following documents in the application:

- A photocopy of applicant's birth certificate
- A photocopy of applicant's passport (including those pages with valid entry permit) (For applicants without HK birth certificate only)
- A photocopy of both parents'/guardian's HKID card/passport
- A photocopy of applicant's report(s) from the current and previous school(s)
- An original copy of the signed Enrolment Agreement
- An original copy of the signed Choice of Chinese Language Agreement

6.3 Please include a non-refundable and non-transferrable application fee of **HK\$300**. Crossed cheque should be made payable to "**San Wui Commercial Society YMCA of Hong Kong Christian School**". (Post-dated cheques will not be accepted)

6.4 Please deliver the application form and all the related documents in person or by post to the following address. Please write "**Application for Admission 2021 – 2022**" on the envelope.

San Wui Commercial Society YMCA of Hong Kong Christian School  
5 Kwong Lee Road,  
Sham Shui Po,  
Kowloon

### 7. Withdrawal

7.1 If you withdraw your child during the school term, at least one month's advance written notice must be submitted to the school on or before the first day of the month. One month's school fees will be charged in lieu of insufficient withdrawal notice.